

REQUEST FOR EXPRESSIONS OF INTEREST

**SAINT LUCIA
DISASTER VULNERABILITY REDUCTION PROJECT
Loan #5493-LC, SCF Loan # TF017101, SCF Grant #TF017143**

Assignment Title: Consultancy Services for Project Officer for the Climate Adaptation Financing Facility

Reference No. : SLU-DVRP-PO-IC-01-15

Saint Lucia has received financing from the World Bank towards the Disaster Vulnerability Reduction Project (DVRP) and intends to apply part of the proceeds for consulting services for engagement of a Project Officer for the Climate Adaptation Financing Facility (CAFF).

The consulting services (“the Services”) include loan appraisal, loan monitoring and supervision, coordination and execution of activities required to meet the objectives of the CAFF. Specifically the Consultant will prepare a detailed work plan for the CAFF, reviewing proposals submitted for financing by carrying out relevant financial, economic and technical analysis to ensure that loans meet established risk profiles and standards; Arranging for credit risk management interventions including the conduct of site visits, the provision of technical advice to clients and the preparation of relevant reports; Interviewing prospective clients of the Bank requiring credit and technical assistance and conducting site visits as necessary; preparing reports including reports for appraisal, monitoring, implementation.

The Department of Economic Development, Transport and Civil Aviation now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Individual Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services; (Curriculum Vitae, description of similar assignments, experience in similar conditions, clients’ references etc). Interested Consultants should have the following requisite minimum qualifications and professional experiences listed below for undertaking the assignment.

QUALIFICATIONS

Academic:

At minimum applicants should have a Bachelors’ degree in Management, Finance, Business Administration, Public Administration, Economics, Sustainable Development or related discipline relevant to the Program.

Experience:

At minimum three (3) years working experience at a senior level in a relevant public institution, the private sector or an international organization, with proven skills in the management and coordination of development programs.

Knowledge areas:

In-depth knowledge of SLDB legislation and policies;

Understanding of Saint Lucia's legal framework, particularly with respect to credit; economic, financial and business analysis;

Project management qualifications and experience would be an asset

Skills / Aptitude:

Initiative and a strong business customer service focus;

Strong operational and enterprise risk assessment and management skills;

Effective interpersonal and communication skills and the ability to interface with personnel at all levels, both verbally and in writing;

Ability to effectively manage/coordinate simultaneous projects and successfully prioritize multiple tasks with good judgment;

Unwavering attention and adherence to the Bank's core values and principles;

Excellent written and oral communication skills

Ability to interact effectively with loan applicants from all sectors.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants (IC) method set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* ("Consultant Guidelines").

Further information on the assignment is contained in the Terms of Reference which can be obtained from the Project Coordination Unit. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by January 16, 2017.

Project Coordination Unit

Ministry of Economic Development, Housing, Urban Renewal, Transport and Civil Aviation

Attn: Project Coordinator

Second Floor

Finance Administrative Centre

Trou Garnier, Pointe Seraphine

Castries

Saint Lucia

Tel: 758-468-2413

E-mail: slupcu@govt.lc

Website: www.finance.gov.lc

Project Coordination Unit

Interested eligible candidates must provide information indicating that they are qualified to perform the services and are invited to submit their CV (Curriculum Vitae), including employment records, description of similar assignments, experience in similar conditions, availability of appropriate skills, previous remuneration, etc. Unsuitable applications will not be acknowledged. Applicants whose qualifications and experiences are in line with the Terms of Reference will be short-listed and invited to attend an interview for further consideration.