

REQUEST FOR EXPRESSIONS OF INTEREST

**SAINT LUCIA
SOLAR PV DEMONSTRATION AND SCALE-UP PROJECT
SIDS: Grant No. TF0A1671**

Assignment Title: Consultancy Services for Project Manager for SOLAR PV Demonstration and Scale Up Project

Reference No. : SLU-SOLAR-CS-PM-IC-01-16

Saint Lucia has received financing from the World Bank towards the SOLAR PV Demonstration and Scale-Up Project (SOLAR) and intends to apply part of the proceeds for consulting services for engagement of a Project Manager to support implementation of the Project.

The consulting services (“the Services”) include Coordinating effectively with Energy Unit of the Department of Infrastructure, Ports and Energy to develop annual and quarterly work plans; preparation of quarterly financial budgets and reports (Provide regular updates and advice on the project to aid and inform decision making. Presenting on the project, status, challenges etc. participating in site assessments, and work with project’s technical advisor to finalize project site, grid inter-connection, and engineering design of the solar PV system, preparing bidding documents, managing the procurement process, in collaboration and consultation with the Project Coordinator, arranging logistics, and oversee installation of solar PV system, supervising local consultants and contractors working on the project.

The Department of Economic Development, Transport and Civil Aviation now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Individual Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services; (Curriculum Vitae, description of similar assignments, experience in similar conditions, clients’ references etc). Interested Consultants should have the following requisite minimum qualifications and professional experiences listed below for undertaking the assignment.

QUALIFICATIONS

Academic:

Bachelors’ Degree or similar training in Engineering, Construction Management, Building Sciences, or related field;

Experience:

- A minimum of two (2) years’ work experience in solar PV projects, including but not limited to site assessment, system design, procurement and installation;
- A minimum of five (5) years’ work experience in project management roles. Excellent organizational, written and verbal communications skills, including ability to successfully engage various stakeholders, including utilities and government.
- Experience in data collection and management, and project monitoring and evaluation

Knowledge areas:

- Good understanding of general construction, including reading construction drawings
- Familiarity with national electrical safety Code/international electric code is an advantage;
- Knowledge of energy systems and energy use in commercial buildings, and/or Safety-trained/certified is a plus;

Skills / Aptitude:

- Have robust project management skills, including but not limited to work plan development, budget preparation and management, and logistics arrangement;
- High level of attention to detail
- High degree of proficiency with Microsoft Office software suite, particularly Excel and Word and Microsoft Project; willingness to learn other software packages
- Fluent in English, a second language is an advantage.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants (IC) method set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* ("Consultant Guidelines").

Further information on the assignment is contained in the Terms of Reference which can be obtained from the Project Coordination Unit. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by January 16, 2017.

Project Coordination Unit**Ministry of Economic Development, Housing, Urban Renewal, Transport and Civil Aviation**

Attn: Project Coordinator

Second Floor**Finance Administrative Centre****Trou Garnier, Pointe Seraphine****Castries****Saint Lucia****Tel: 758-468-2413****E-mail: slupcu@govt.lc****Website: www.finance.gov.lc****Project Coordination Unit**

Interested eligible candidates must provide information indicating that they are qualified to perform the services and are invited to submit their CV (Curriculum Vitae), including employment records, description of similar assignments, experience in similar conditions, availability of appropriate skills, previous remuneration, etc. Unsuitable applications will not be acknowledged. Applicants whose qualifications and experiences are in line with the Terms of Reference will be short-listed and invited to attend an interview for further consideration.