



GOVERNMENT OF SAINT LUCIA
Ministry of Economic Development, Housing, Urban Renewal, Transport and Civil Aviation
DEPARTMENT OF ECONOMIC DEVELOPMENT, TRANSPORT AND CIVIL AVIATION

Project Coordination Unit

February 6, 2018

Dear Potential Bidder

Reference: Addendum #002 to ICB Bidding Document

#SLU-PVSOLSYS-GOODS-ICB-01-17

**Supply and Installation of Solar-Photovoltaic (PV) Array for the EU Owen King Hospital
(National Hospital) Millennium Highway, Castries, Saint Lucia
Saint Lucia –SOLAR PV Demonstration and Scale Up Project**

Addendum #002 to the Bidding Document # SLU-PVSOLSYS-GOODS-ICB-01-17

This Addendum seeks to do amend the following sections of the Bidding Document # SLU-PVSOLSYS-GOODS-ICB-01-17.

- 1) Amend Section II -Bid Data Sheet, ITB Clause 11.1 (j), ITB Clause 22.1, ITB Clause 25.1 and ITB Clause 32.1**
- 2) Amend Section III. Evaluation and Qualification Criteria,**
- 3) Amend and replace Form EXP - 4.2(a) (cont.),**
- 4) Amend and replace Form EXP-4.2(b)**
- 5) Amend and replace the Invitation to Bids**

1. Section II -Bid Data Sheet, ITB 11.1 (j) is amended to read as follows:

ITB 11.1 (j)	In addition to the documents stated on 11.1, the Bidder shall submit the following additional documents with its bid: Documents to meet Evaluation and Qualifications of the Bidder (refer
---------------------	--

	<p>to Section III Evaluation and Qualification)</p> <p>FINANCIAL CAPABILITY</p> <ul style="list-style-type: none"> - Financial Situation and Performance Form FIN – 3.1. - Form FIN - 3.2 Average Annual Turnover - Financial documents relating to forms 3.1 and 3.2 <p>EXPERIENCE AND TECHNICAL CAPACITY</p> <ul style="list-style-type: none"> - Form EXP – 4.1 General Experience - Form EXP - 4.2 (a) Specific Experience - Form EXP - 4. 2(b) Experience in Key Activities <p>TEAM SKILLS AND WORKPLAN</p> <ul style="list-style-type: none"> - Form PER-1: Proposed Personnel - Form PER-2: Resume of Proposed Personnel
--	--

2. ITB Clause 22.1, 25.1 and 31.1 is amended to read as follows:

	D. Submission and Opening of Bids
ITB 22.1	<p>For <u>bid submission purposes</u> only, the Purchaser's address is:</p> <p>Attention: <u>Chairperson, Central Tenders Board</u></p> <p>Street Address: <u>Pointe Seraphine</u></p> <p>Floor/ Room number: <u>2nd floor, Finance Administrative Building</u></p> <p>City: <u>Castries</u></p> <p>Country: <u>Saint Lucia</u></p> <p>The deadline for bid submission is:</p> <p>Date: <u>March 14, 2018</u></p> <p>Time: <u>1:30 p.m. (1330hours)</u></p> <p>Bidders <i>shall not</i> have the option of submitting their bids electronically.</p>
ITB 25.1	<p>The bid opening shall take place at:</p> <p>Street Address: <u>Pointe Seraphine</u></p> <p>Floor/ Room number: <u>3rd floor, Finance Administrative Building</u></p> <p>City: <u>Castries</u></p> <p>Country: <u>Saint Lucia</u></p> <p>Date: <u>March 14, 2018</u></p> <p>Time: <u>2:00p.m. (1400 hours)</u></p>

E. Evaluation and Comparison of Bids	
ITB 32.1	<p>The currency that shall be used for bid evaluation and comparison purposes to convert all bid prices expressed in various currencies into a single currency is: <u>Eastern Caribbean Dollars (XCD)</u></p> <p>The source of exchange rate shall be: <u>Bank of Saint Lucia, Saint Lucia</u></p> <p>The date for the exchange rate shall be: <u>March 1, 2018</u></p>

3. Section III – Evaluation and Qualification Criteria is amended to read

1. Margin of Preference (ITB 33)

NOT APPLICABLE

2. Evaluation (ITB 34)

2.1. Evaluation Criteria (ITB 34.6)

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14.8, one or more of the following factors as specified in ITB 34.2(f) and in BDS referring to ITB 34.6, using the following criteria and methodologies.

- a) Deviation in Delivery schedule. (as per Inco terms specified in the BDS) ***Not Applicable.***
- b) Deviation in payment schedule: ***Not Applicable.***
- c) the cost of major replacement components, mandatory spare parts, and service: ***Not Applicable***
- d) the availability in the Purchaser's Country of spare parts and after-sales services for the equipment offered in the bid: ***Not Applicable***
- e) the projected operating and maintenance costs during the life of the equipment: ***Not Applicable***
- f) the performance and productivity of the equipment offered; ***Not Applicable***

2.2. Multiple Contracts (ITB 34.4)

NOT APPLICABLE

2.3. Alternative Bids (ITB 13.1)

NOT APPLICABLE

3. Qualification (ITB 36)

3.1 Post-Qualification Requirements (ITB 36.1)

After determining the lowest-evaluated bid in accordance with ITB 35.1, the Purchaser shall carry out the post-qualification of the Bidder in accordance with ITB 36, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

(i) Financial Capability

The Bidder shall furnish documentary evidence that it meets the following financial requirement(s):

- a) *Sound Financial Position. (Form FIN -3.1):* Submission of audited balance sheets or if not required by the law of the bidder's country, other financial statements acceptable to the Purchaser, for the last three (3) years to demonstrate the current soundness of the bidders financial position and its prospective long term profitability. **Working capital should be positive**
- b) The Bidder shall demonstrate that it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the project cash flow requirements estimated as United States two hundred and fifty thousand dollars (USD250,000.00) for the subject contract net of the Bidders other commitments (*Form FIN-3.2*)
- c) Minimum average annual turnover of United States one million dollars (USD1,000,000), calculated as total certified payments received for contracts in progress and/or completed within the last three (3) years (*Form FIN -3.2*).

(ii) Experience and Technical Capacity

The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

- a) *General Experience(Form EXP 4.1):* Experience under supply and installation contracts in the role of prime contractor, JV member, sub-contractor, or management contractor within the last five (5)years,
- b) *Specific Experience (Form EXP-4.2a):* A minimum number of three (3) similar contracts have been satisfactorily and substantially completed (at least 80% completion) as a prime contractor, joint venture member or sub-contractor in the last five (5) years, with the minimum value of United States four hundred thousand dollars USD400,000);
- c) *Experience in key activities (Form EXP-4.2b):* For the above and any other contracts completed and under implementation as prime contractor, joint venture member, or sub-contractor in the last five (5) years, a minimum installation experience in the following key activities successfully completed : Experience in

the supply, and installation of Solar PV of at least five rooftop PV arrays with a capacity of 100kW in a hurricane zone including at least three mechanically fastened PV systems in a hurricane zone within the previous five years.

(iii) Personnel (Form PER-1 and PER 2)

The resumes of the Key Staff (*Project Manager, Engineer and Construction Supervisor* having qualifications and experience in the installation of photovoltaic solar Panel System are required.

1) Project Manager (PM):

- a) *General Experience*: a minimum of three years' experience as a Project Manager in the supply and installation of PV systems.
- b) *Specific Experience*: at least one year experience as Project Manager in the supply and installation of PV systems in a hurricane zone including at least three mechanically fastened PV systems in a hurricane zone.
- c) Fluency in English language
- d) Certification from a recognized, third-party PV certification organization, such as NABCEP or similar.

2) Engineer :

- a) *General Experience*: licensed professional or chartered engineer, or national equivalent, with minimum of three (3) years professional experience (also shall comply with local permitting and interconnection regulations);
- b) *Specific Experience*: experience in at least five (5) mechanically fastened rooftop PV systems projects in a hurricane zone.
- c) Fluency in English language

3) Construction Supervisor (Full time - to be on site at all times when work is underway or subcontractors are on site) :

- a) *General Experience*: Minimum of five years' experience in the supervision of construction works Secondary academic diploma or technical certificate in construction, technology, or other relevant field.
- b) *Specific Experience*: relevant supervision experience of at least three PV arrays in a hurricane zone and at least one of them being a mechanically fastened rooftop PV system.
- c) Fluency in English language;
- d) OSHA or similar international Safety certification

The Bidder shall provide details of the proposed personnel and their experience records including any engineering licenses, solar industry certifications, safety certifications, and professional accreditations in the relevant Forms included in Section IV, Bidding Forms.

4) Form EXP - 4.2(a) (cont.) **is amended to read:**

Form EXP - 4.2(a) (cont.) Specific Experience (cont.)

Similar Contract No.	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	<i>[insert amount]</i>
2. Physical size of required works items	<i>[insert physical size of items]</i>
3. Complexity	<i>[insert description of complexity]</i>
4. Methods/Technology	<i>[insert specific aspects of the methods/technology involved in the contract]</i>
5. Construction rate for key activities	<i>[insert rates and items]</i>
6. Other Characteristics	<i>[insert other characteristics as described in Section VII, Schedule of Requirements]</i>

Add fields as required.

5) Form EXP-4.2(b) is amended to read:

Form EXP - 4.2(b): Experience in Key Activities

Bidder's Name: _____

Date: _____

Joint Venture Member's Name: _____

ICB No. and title: _____

Page _____ of _____ pages

1. Key Activity No One: _____

Information				
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>
Total Contract Amount			US\$	
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)		Actual Quantity Performed (i) x (ii)
Year 1				
Year 2				
Year 3				
Year 4				
Employer's Name:				
Address: Telephone/fax number E-mail:				

1. Invitation to Bids is amended and replaced to read:

REVISED February 6, 2018

Invitation for Bids

SAINT LUCIA

SAINT LUCIA - SOLAR PV DEMONSTRATION AND SCALE UP Project

Grant No.:TF0A1671

Contract Title: Supply and Installation of Solar-Photovoltaic (PV) Array for the EU Owen King Hospital (National Hospital)

Millennium Highway, Castries, Saint Lucia

SLU-PVSOLSYS-GOODS-ICB-01-17

Reference No. (as per Procurement Plan): SLU-PVSOLSYS-GOODS-ICB-01-17

1. The *Saint Lucia* [has received financing from the World Bank toward the cost of the **SAINT LUCIA - SOLAR PV DEMONSTRATION AND SCALE UP Project** and intends to apply part of the proceeds toward payments under the contract for the **Supply and Installation** of Solar-Photovoltaic (PV) Array for the EU Owen King Hospital (National Hospital), Millennium Highway, Castries, Saint Lucia.
2. The *Department of Economic Development Transport and Civil Aviation* now invites sealed bids from eligible bidders for a *Solar PV Systems* with a capacity of 200kW or better using conceptual array plans ranging from 60 cell modules to 72-cell modules with racks *to be installed on four roofs at* EU Owen King Hospital (National Hospital), Millennium Highway, Castries, Saint Lucia; delivery of the equipment should be completed within sixteen weeks and installation completed within six months of contract effectiveness.
3. Bidding will be conducted through the International Competitive Bidding procedures as specified in the World Bank's Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers" dated January 2011 (and revised July 2014) ("Procurement Guidelines"), and is open to all eligible bidders as defined in the Procurement Guidelines. In addition, please refer to paragraphs 1.6 and 1.7 setting forth the World Bank's policy on conflict of interest.
4. Interested eligible bidders may obtain further information from the Project Coordinator, Solar PV Demonstration And Scale Up Project, Department of Economic Development, Transport and Civil Aviation, email chmathurin@gosl.gov.lc and inspect the bidding documents during office hours 0900 hours (9:00am) to 1500 hours (3:00 pm) daily from Monday to Friday at the address given below (*) from December 5, 2017.
5. A complete set of bidding documents in English may be purchased by interested eligible bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of United States seventy-five (US\$75.00). The method of payment will be by certified cheque, or telegraphic Bank transfer to Bank of Saint Lucia (Account # 901407495, Swift Code: bosllc) payable to the Solar PV Demonstration and Scale up Project. The document will be sent by Courier to bidders overseas.
6. Bids must be delivered to the address below (**) on or before **March 14, 2018 at 1:30 p.m. (1330 hours)**. Electronic bidding *will not* be permitted. Late bids will be rejected. Bids will be publicly opened in the presence of the bidders' designated representatives and anyone who choose to attend at the address below [***] on **March 14, 2018 at 2:00 p.m. (1400 hours)**
7. All bids must be accompanied by a *Bid Security* of United States ten thousand dollars (USD10,000.00)
8. The address (es) referred to above are:

*The Project Coordinator
Solar PV Demonstration and Scale up Project.
Department of Economic Development Transport and Civil Aviation
2ndFloor, Finance Administrative Building
Pointe Seraphine, Castries, Saint Lucia
Telephone: 758-468-2413
Fax: 758-453-0417
Email: slupcu@gosl.gov.lc

**The Secretary (Submission of Bids)
Central Tenders Board
Department of Finance
Finance Administrative Building
Pointe Seraphine,
Castries, Saint Lucia

***Meeting of the Central Tenders Board
Central Tenders Board
Department of Finance
Finance Administrative Building
Pointe Seraphine,
Castries, Saint Lucia

.....
Philip Dalsou
Permanent Secretary