

## **REQUEST FOR EXPRESSIONS OF INTEREST**

### **SAINT LUCIA DISASTER VULNERABILITY REDUCTION PROJECT**

**IDA CREDIT # 5493-LC, SCF Loan # TF 017101, SCF Grant # TF 017143**

**Assignment Title: Consultancy Services REVIEW OF OPERATIONS OF THE  
NATIONAL EMERGENCY MANAGEMENT OFFICE AND ALLIED SERVICES**

**Reference No. SLU-DVRP-C-IC-INCSNGF-01-18**

Saint Lucia has received financing from the World Bank towards the Disaster Vulnerability Reduction Project (DVRP) and intends to apply part of the proceeds for consulting services for the Review of Operations of the National Emergency Management Office and Allied Services

The consulting services (“the Services”) include a) review and assessment of the existing institutional framework, operations, services and capacities in relation to Comprehensive Disaster Management, b) conducting of a Disaster Management Services Survey to understand institutional and public perceptions of and satisfaction with the current disaster management system and services as well as expected service delivery. The Survey should utilize standard survey design and methodologies and d) conducting of an Initial In-country Stakeholder Consultation with all entities comprising the existing National Emergency Management Organization and other key stakeholders identified to gather any additional information in order to understand issues/obstacles first-hand, as needed, to inform a proposal on an optimal institutional framework and set of disaster management services. *The Terms of Reference for the assignment may be accessed at [www.finance.gov.lc](http://www.finance.gov.lc)*

The Department of Economic Development, Transport and Civil Aviation now invites eligible consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services; (Curriculum Vitae, description of similar assignments, experience in similar conditions, clients’ references etc). Interested Consultants should have the following requisite minimum qualifications and professional experiences listed below for undertaking the assignment.

#### **Academic:**

- Master’s Degree in Disaster Management, Emergency Response, Crisis Management or a related field or a Bachelor’s in these fields combined with at least 7 years of experience in disaster management at a senior technical or managerial level

- Certification in management, organizational change, or project management would be an asset

*Knowledge, skills and experience*

- knowledge and understanding of Comprehensive Disaster Management (CDM) principles
- demonstrated knowledge and understanding of basic legal principles and practices, especially as it relates comprehensive disaster management
- at least 10 years of experience in the disaster management field
- at least 5 years of experience leading a disaster management organization or office
- experience writing disaster policies, plans, operational plans, operational manuals and MOUs
- experience in successfully coordinating or leading a response to a disaster event
- experience in leading participatory stakeholder consultations and focus groups
- experience in implementing CDM policies and strategies
- experience in developing organizational budgets
- experience in leading organizational reform would be an asset

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers; January 2011-Revised July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants (IC) method set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011 Revised July 2014* ("Consultant Guidelines").

Further information can be obtained at the address below during office hours 8:00 a.m. - 4:00p.m. (0800 to 1600 hours).

Expressions of Interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **March 22, 2020**.

**Project Coordination Unit**

**Department of Economic Development, Transport and Civil Aviation**

**Attn: Project Coordinator**

**2<sup>nd</sup> Floor, Finance Administrative Centre**

**Trou Garnier, Pointe Seraphine**

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**Saint Lucia**

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