

GOVERNMENT OF SAINT LUCIA
MINISTRY OF ECONOMIC DEVELOPMENT AND YOUTH ECONOMY

Request for Expressions of Interest

Consulting Services — Firms Selection

Project: OECS Data for Decision Making Project — Saint Lucia Component

Project ID: P174986

Credit / Financing No.: 71120

Procurement Reference No.: SLU-DDM-QCBS-DATAPRO-LFS-CAF-SLCHBS-26

Notice Date: **October 22, 2026**

Assignment: Consultancy Services for Data Processing, Statistical Analysis and Report Preparation for the Saint Lucia Survey of Living Conditions and Household Budget Survey (SLC-HBS) and OECS Harmonised Labour Force Survey (HLFS)

The Government of Saint Lucia has received World Bank financing for the OECS Data for Decision Making Project and intends to use part of this financing for the consulting services described below. The Ministry of Economic Development and Youth Economy, through its Project Implementation Unit, invites eligible consulting firms to submit expressions of interest.

Assignment scope

The firm will support the Central Statistical Office (CSO) and the Ministry of Equity, Social Justice and Empowerment in processing, validating and analysing survey data, preparing dissemination-ready statistical reports and strengthening counterpart capacity. The services comprise:

- Data processing and quality assurance: Review survey instruments, methodologies and classifications; clean, edit, impute and validate data; assess completeness and consistency; and produce metadata, documented procedures and reproducible analytical files.
- Poverty and living conditions analysis: Construct a consumption-based welfare aggregate; estimate monetary poverty and inequality using approved poverty lines; develop a Multidimensional Poverty Index using the Alkire-Foster methodology; analyse household welfare and access to services; and compare findings with 2016 estimates where feasible.
- Consumer Price Index (CPI) modernisation: Review the current compilation framework; map household expenditure to COICOP 2018; derive and update expenditure weights; develop the updated CPI framework and calculation tools; test and link the new and existing series; and prepare an implementation roadmap.
- Labour market analysis: Analyse two available quarters of the OECS Harmonised Labour Force Survey (HLFS) using International Labour Organization (ILO) and applicable International Conference of Labour Statisticians (ICLS) standards; produce labour market indicators; assess comparability with the existing survey and potential breaks in time series; and provide linking guidance where applicable.

- Reporting and knowledge transfer: Prepare draft and final poverty, CPI and HLFS products; present findings for stakeholder validation; develop dissemination materials and website-ready indicators; and provide training and documented knowledge transfer.

Principal outputs include an inception report, data quality assessments, cleaned and validated datasets and technical documentation, HBS-CPI mapping and weighting files, report outlines, CPI testing and linking results, final poverty and HLFS reports, an updated CPI framework and implementation roadmap, and a capacity-building report.

Duration: Seven (7) months from contract signature. Tentative commencement: December 2026. The firm will work under the Director of Statistics or designate for the HBS and HLFS, and the Ministry of Equity technical lead for the SLC. The detailed TOR accompanies this notice.

Firm qualifications and shortlisting criteria

Interested firms must demonstrate the following qualifications and experience, as specified in the TOR:

- At least ten (10) years of experience in official statistics, survey analysis, census data processing or related fields.
- Proven expertise in household survey analysis, labour force surveys, agricultural statistics and census data through at least two (2) similar assignments.
- Successful completion of at least two (2) assignments of comparable scope and complexity for national statistical offices, international organisations, development partners or public sector institutions.
- Experience preparing official statistical publications, analytical reports and dissemination products.
- Technical capacity using R, Stata, SPSS, SAS, CPro, SQL or equivalent statistical and data processing tools, supported by adequate managerial and quality assurance arrangements.
- Experience delivering training, capacity building and knowledge transfer.
- Experience in Small Island Developing States, the Caribbean or comparable developing-country contexts will be an asset.

Shortlisting will assess the firm's qualifications and experience. Individual Key Experts will be assessed at the proposal stage rather than during shortlisting. The TOR identifies a Team Leader / Senior Statistician, Labour Market Statistics Specialist, Poverty Statistician and Consumer Price Statistician.

Information to submit

Submit a signed expression of interest in English, a firm profile describing its core business and years of operation, and details of relevant completed assignments. For each assignment, identify the client, country, dates, scope, services performed, completion status and a reference contact. Describe the firm's technical, managerial and training capacity and provide supporting evidence. Identify any proposed association and the responsibilities of its members. A financial proposal is not requested at this stage.

Selection and conflict of interest

Selection will use Quality and Cost Based Selection (QCBS), under the World Bank Procurement Regulations for IPF Borrowers, September 2025, as stated in the TOR. Interested firms must observe the conflict-of-interest provisions in Section III, paragraphs 3.14, 3.16 and 3.17 of those Regulations.

Associations may take the form of a joint venture or sub-consultancy and must be identified in the submission. If selected, joint venture members will share joint and several liability for performance of the contract.

Submission and enquiries

Further information can be obtained at the address below during office hours 8:00 a.m. - 4:30 p.m. (0800 to 1630 hours, local time)

Expressions of interest must be received by **Wednesday November 11, 2026 at 09:30 AST (UTC-04:00)** through using *Government of Saint Lucia Electronic Government Procurement (e-GP) System* - <https://in-tendhost.co.uk/goslprocurement/>.

Submissions shall include a cover page displaying the name and address of the Consulting Firm and shall be clearly marked the subject line “**EOI — SLC-HBS and OECS HLFS Data Analysis and Reporting — SLU-DDM-QCBS-DATAPRO-LFS-CAF-SLCHBS-26**”

Further information and the TOR may be requested from:

Project Implementation Unit

Ministry of Economic Development and Youth Economy

Attention: Geraldine St. Croix, Deputy Project Coordinator

Address: 2nd Floor Financial Administrative Centre, Pointe Seraphine, Castries, Saint Lucia

Email: oecsddmproject@gmail.com

Telephone: 1-758-284-1092

Office hours: 08:00–16:30 AST (UTC-04:00) for Saint Lucia.