

GOVERNMENT OF SAINT LUCIA

INVITATION FOR TENDERS FOR THE SUPPLY OF OFFICE FURNITURE AND EQUIPMENT

The Ministry of Finance, Economic Affairs, Planning and Social Security (VAT PROJECT") invites "Tenders for the supply of Office Furniture and Equipment".

Attention should be paid to the format supplied by the VAT Project Office 2nd Floor, #4 Bridge Street, Castries, where more detailed information is available upon request.

All bidders must strictly adhere to the following bid guidelines:

- i. Promotional material including catalogues, brochures, marketing video or still photos of products must be provided as part of the bid documents;
- ii. Failure to provide these will redound to the disadvantage of bidders;
- iii. Bids not in accordance with the preset specifications will not be considered;
- iv. Prices of items must be valid for a period of six (6) months.

It is the sole responsibility of bidders to ensure that their tenders are received no later than 12:00 PM, Wednesday March 28th 2012, in a sealed envelope clearly marked "TENDERS FOR THE SUPPLY OF OFFICE FURNITURE AND EQUIPMENT" and should be addressed to:

**The Secretary
Central Tenders Board
Ministry of Finance, Economic Affairs, Planning and Social Security
2nd Floor, Financial Centre Building
Bridge Street
Castries**

Bidders and prospective suppliers are asked to note that:

- 1) Government does not bind itself to accept the lowest bid on any Tender;
- 2) Government is not under any obligation to accept any proposal, either in full or in part, from any individual bidder or group of bidders;
- 3) Payment for items supplied will be made following delivery of goods and in keeping with the payment policy of the Government of Saint Lucia.